



# José Pedro Victorino Henriques

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## 🗨️ Language Skills

- **Portuguese:** Mother tongue
- **English**
  - Listening: B1
  - Reading: B1
  - Spoken production: B1
  - Spoken interaction: B1

## 🎓 Education & Training

**Postgraduate Degree in Corporate Financial and Tax Management** 16/10/2021 – 23/04/2022

APEU – FEUC | Coimbra, Portugal

**Field(s) of study:** Gestão e administração, Finanças, banca e seguros | **Level in EQF:** 5 | **Website:** <https://apeu.fe.uc.pt/>

**Master's Degree in Management** 14/09/2019 – 15/11/2021

Faculdade de Economia da Universidade de Coimbra | Coimbra, Portugal

**Level in EQF:** 7 | **Address:** Av. Dr. Dias da Silva 1653004-512 | **Website:** <https://www.uc.pt/feuc>

**Bachelor's Degree in Economics** 14/09/2015 – 05/06/2019

Faculdade de Economia da Universidade de Coimbra | Coimbra, Portugal

**Level in EQF:** 6 | **Address:** Av. Dr. Dias da Silva 165, Coimbra3004-512 | **Website:** <https://www.uc.pt/feuc>

## 💼 Work experience

**Director** 01/08/2022 – Current

Ludomatch – Empresa de Trabalho Temporário, Lda. | Coimbra, Portugal

Develop and implement financial strategies aligned with business goals

Oversee financial planning, budgeting, and forecasting

Monitor cash flow, liquidity, and financial performance

Prepare and present financial reports to the board and stakeholders

Manage accounting, auditing, and tax compliance

Conduct financial risk management and internal controls

Evaluate investment opportunities and capital allocation

Support strategic decision-making and business growth initiatives

Lead and develop finance and accounting teams

Ensure compliance with financial regulations, standards, and corporate policies

**Manager** 06/10/2022 – Current

Partenope – Unipessoal, Lda. | Coimbra, Portugal

Financial planning, budgeting, and forecasting

Monitoring cash flow, expenses, and profitability

Preparing financial reports and management accounts

Analyzing financial performance and key indicators  
Managing investments and funding strategies  
Ensuring compliance with financial regulations and standards  
Overseeing accounting, auditing, and tax processes  
Supporting strategic decision-making and business growth  
Managing financial risks and internal controls  
Leading and developing finance teams

**Accounting Assistant** 16/06/2019 – 14/07/2019

Partenope – Unipessoal, Lda. | Coimbra, Portugal

Customer service and client support  
Assistance with billing and invoicing system  
Participation in Quality Certification process according to NP EN ISO 9001:2015 standard

**Accounting Assistant** 01/07/2018 – 30/07/2018

Clicknormas, Unipessoal, Lda. | Pombal, Portugal

Customer service and client support  
Filing and organizing documents in compliance with the National Accounting System (SNC)

♥ **Hobbies and Interests**

**Prática de desportos**

Practice of various sports including judo, swimming, and football (registered player).

<https://www.fpf.pt/pt/Jogadores/Ficha-de-Jogador/playerId/805018>

+ **Competências sociais e de comunicação**

**Author of Newspaper**

**Articles/Columns – Jornal Terras de Sicó** 05/06/2025 – 06/06/2025

Empresas da região Sicó: indicadores financeiros traçam o retrato de 2024

**Author of Newspaper**

**Articles/Columns – Jornal Terras de Sicó** 01/09/2023 – 02/09/2023

Banco Central Europeu – uma cornucópia de taxas de juro

**Author of Newspaper**

**Articles/Columns – Jornal Terras de Sicó** 05/01/2023 – 06/01/2023

Os perigos iminentes da inflação para as empresas das Terras de Sicó.

**Author of Newspaper**

**Articles/Columns – Jornal Terras de Sicó** 04/10/2022 – 05/10/2022

O Impacto Pós Pandemia Covid-19 no desempenho das Pequenas e Médias Empresas das Terras Sicó.

## **Level B2 – English**

Student at International House (Condeixa-a-Nova).